## Charitable Gift Aid Declaration

## Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

-
I want to Gift Aid any donations I make in the future or have made in the past 4 years to:
Bishop's Stortford Baptist Church
I am a UK Taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.
My Details:
Title
First Name
Surname
Full Home Address
Post Code
Date

Please notify Bishop's Stortford Baptist Church if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

## Notes

Your giving needs to be clearly identified as being from you. The best way is by Standing Order, or else you can use an envelope, as long as it has your name (or the Gift Aid Number we will issue you) clearly written on it. The number is to assist maintaining confidentiality in your giving.

Unless you give special instructions when you donate, all donations will go into the General Fund and used to pay church costs as agreed by the Church Meeting when it approves the annual budget.

Where you specifically identify a cause (e.g. New Building Fund, Communion, Pantry, BMS, Home Mission and so on) the Trustees (Leadership) will endeavour to meet your directions for the donations and for any resulting tax reclaimed, provided they are in line with the purposes of the church. You will be informed if, for any reason, this cannot be done.

In **all** cases, where cheques are used, they must be made payable to:

## **Bishop's Stortford Baptist Church**

If you have any queries, please contact either Geoff Gosling or Chris Thorn.